

Ref: BIT/IQAC/2024-25/MOM-04

Date: 25-02-2025

IQAC 4th Minutes of Meeting

Agenda:

1. Review of previous IQAC meeting and Action Taken Report
2. Academic performance, placements, research & innovation
3. NAAC & NBA quality initiatives
4. Institutional development and governance improvements
5. Discussion on strategic directions in line with Governing Council inputs
6. Any other matter

Attendees:

Sl. No.	IQAC Designation	Name
1	Chairperson	Dr. S I Manjur Basha, Principal
2	IQAC Head	Dr. Imran Mokashi, Assoc. Professor Mech Engg.
2	Internal Academician Members	1. Dr. B. Aziz Musthafa, HOD CSE 2. Dr. Abdulla Gubbi, HOD EnC Engg. 3. Dr. Anjum Khan, HOD Basic Sciences 4. Dr. Vasantha Kumar, HOD Mechanical Engg 5. Dr. Mehaboob Mujawar, HOD AI&DS Engg.
3	External Academician Members	Dr. Mohammed Hafeez M. K, Assoc. Prof. CSE & IT P.A.C.E.
4	Management Member	Mr. Abubaker Siddique Beary – Trustee
5	Administrative officer	Mr. Abdur Razzak, Office Superintendent
6	Stakeholder Members .	1. Mr. Mohammed Shahid, Alumni 2. Mr. Abdul Shukoor, Parent
7	Employer	Mr. Mohammed Sheraz, Novigo Solutions

Proceedings:

The meeting commenced with the Chairperson welcoming all members and emphasizing the role of IQAC in continuous quality improvement aligned with NAAC and NBA requirements.

Agenda 1: Review of Previous Meeting & ATR

The IQAC Coordinator presented the Action Taken Report of the meeting held on **28-02-2024**.

- It was observed that most initiatives such as:
 - Strengthening of research and innovation activities
 - Implementation of OBE practices
 - Placement* training and student development programs have been **successfully implemented or are in progress**
- The committee appreciated the progress and suggested further strengthening of ongoing initiatives.

Agenda 2: Academic, Placement, Research & Innovation

- Academic results, placement performance, and institutional achievements were reviewed.
- Notable achievements in academics, student competitions, research recognitions, and placements were appreciated.

Resolutions:

- Strengthen **industry-oriented training and internships**
- Enhance **research output and funded projects**
- Encourage **student participation in innovation, competitions, and technical activities**
- Continue **skill development programs aligned with industry needs**

Agenda 3: NAAC & NBA Quality Initiatives

1. Revision of Vision & Mission

The Vision and Mission of the Institute and departments were finalized after a series of internal meetings held between the respective departments and IQAC. Stakeholder feedback was reviewed and incorporated to ensure alignment with NBA requirements.

2. Reframing of PEOs and PSOs

The PEOs and PSOs were finalized through detailed discussions in multiple meetings involving departments and IQAC. Inputs from stakeholders were considered in revising the outcomes in line with industry expectations and NBA guidelines.

3. Outcome-Based Education (OBE) Strengthening

Based on the revised Vision, Mission, PEOs, and PSOs, necessary measures were discussed to further strengthen OBE practices, including effective implementation and documentation of CO-PO attainment processes.

Agenda 4: Governance & Institutional Development

Grievance Redressal Mechanism

- As resolved earlier, the **Grievance and Redressal Committee under Prof. Zaheer Ahmed** was reviewed and confirmed as functional.

Policy and Governance Improvements

The following were deliberated and recommended:

- Implementation of **Institutional Safety Policy**
- Strengthening **procurement procedures through committee approvals**
- Enhancing **digital documentation and academic audits**
- Ensuring **display and awareness of Vision & Mission across campus**

Agenda 5: Strategic Directions

The IQAC deliberated on the strategic directions suggested at the Governing Council level and resolved to initiate the following:

1. NBA Accreditation & Quality Enhancement

- All departments to actively work towards **NBA accreditation compliance**
- Responsibility to be shared collectively across departments

2. Student Admissions & Outreach

- Strategies discussed:

- Achieving **100% admissions**
- Conducting **career guidance, outreach programs, and digital campaigns**
- Offering **scholarships and counseling support**

5. Infrastructure & Facilities

- Enhancement of infrastructure including:
 - Transportation facilities (college buses)
 - Laboratories and equipment upgrades

Agenda 6: Student Development & Institutional Activities

- Encouraged:
 - NSS, IEEE, and student club activities
 - Technical events, FDPs, and workshops
 - Industry-relevant training programs
- Activities conducted during 2024–25 were reviewed and appreciated

Agenda 7: Any Other Matter

- It was resolved that:
 - All revised documents (Vision, Mission, PEOs, PSOs, policies)
 - Strategic proposals and compliance reports shall be **submitted to the Governing Council for approval and ratification.**

BEARYS INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi, Recognised by Govt. of Karnataka
Affiliated to Visvesvaraya Technological University, Belagavi, Karnataka
(Accredited by NAAC)

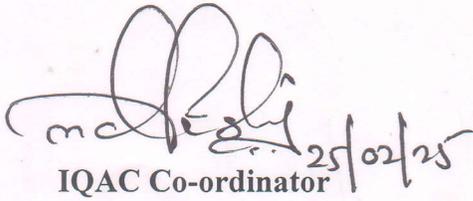
Lands End, Innoli, Near Mangalore University, Mangaluru, Karnataka - 574199

Action Plan:

Sl. No.	Activity	Responsibility	Timeline
1	Revision of Vision & Mission	IQAC & Departments	Within 1 month
2	Reframing of PEOs & PSOs	HODs	Within 1 month
3	NBA Documentation	All Departments	Ongoing
4	Autonomous Status Preparation	IQAC	Initiated
5	Strengthening Admissions Strategy	Admission Committee	Ongoing
6	Policy Implementation (Safety, Governance)	Management & IQAC	Ongoing

Conclusion:

The meeting concluded with the Chairperson emphasizing collective responsibility in achieving excellence in accreditation, academic quality, and institutional development.


IQAC Co-ordinator 25/02/25


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Ref: BIT/IQAC/2024-25/ATR-04

Date: 31-07-2025

ACTION TAKEN REPORT

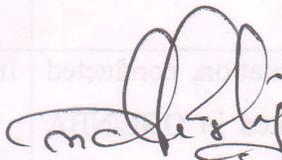
The Action Taken Report (ATR) of the IQAC meeting for the academic year 2024–25 was reviewed to assess the progress of implementation, ensure compliance with quality standards, and identify further corrective measures.

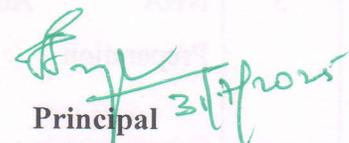
Sl. No.	Resolution / Decision	Action Taken	Status
1	Finalization of Vision & Mission (Institute & Departments)	Vision and Mission statements revised and finalized through multiple IQAC and departmental meetings; displayed in departments and institutional platforms	Completed
2	Reframing of PEOs and PSOs	PEOs and PSOs finalized with incorporation of stakeholder feedback and aligned with NBA requirements	Completed
3	Strengthening Outcome-Based Education (OBE)	CO-PO mapping and attainment processes implemented; documentation standardized across departments	Completed
4	Grievance and Redressal Committee functioning	Committee operational under Prof. Zaheer Ahmed; grievance handling mechanism implemented and monitored	Completed
5	NBA Accreditation Preparation	Departments initiated documentation, conducted internal reviews, and participated in OBE/NBA training sessions	In Progress
6	Enhancement of Research and Publications	A R&D Cell was constituted with various sub-committees to plan and initiate Research and IPR activities	Completed
7	Industry Interaction & Internship Enhancement	MoUs, guest lectures, and internship opportunities increased with industry collaboration	In Progress
8	Student Development Initiatives	Student clubs, technical activities, and skill development programs strengthened	Completed

9	Admission & Outreach Strategies	Outreach programs, career guidance sessions, and promotional activities conducted to improve admissions	In Progress
10	Policy Implementation (Safety & Governance)	Institutional safety policy implemented; procurement and governance procedures streamlined	Completed
11	Infrastructure & Facility Enhancement	Steps initiated for improving infrastructure including transportation and lab facilities	In Progress
12	Submission to Governing Council	Revised Vision, Mission, PEOs, PSOs, and policy documents submitted for GC approval and ratification	Completed

Summary:

The majority of the resolutions have been effectively implemented, particularly in academic restructuring, OBE practices, and governance mechanisms. Strategic initiatives such as NBA accreditation and autonomous status preparation are in progress and will be further monitored in subsequent IQAC meetings.


IQAC Co-ordinator 31/7/25


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