

CIRCULAR

In view of Graduation Day Program on 11/10/2025, The mentioned attenders have been assigned following Duties and responsibilities.

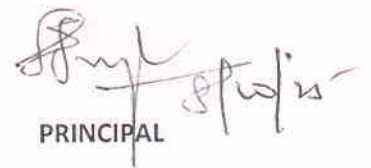
1. Shifting of sofa sets & furniture from Academic Blocks to Pandal
Shifting back Sofa sets & Furniture from Pandal to respective Academic block locations.
As instructed by the Seating arrangements Committee.
2. Distribution of Tetra pack (juice) & Water bottles to the parents in the Pandal during the specified timings.
Collecting back the empty Tetra pack & water bottles.
As instructed by the Food Committee.
3. Any other duties & responsibilities assigned by the respective committee Coordinators and members as and when required during the event.

S.No:	Name of Attender	Department	Signature
1.	Harish	Basic Sciences	
2.	Jagdish	Basic Sciences	
3.	Dinesh	Computer Science	
4.	Mohd. Numan	Computer Science	
5.	Jithesh	E & C	
6.	Laxman	Mechanical	
7.	Yogish	Mechanical	
8.	Siddique	Civil	
9.	Jabir	AIDS	
10.	Keerthan	BIT Polytechnic	
11.	Abhijith	BEADS	
12.	Hemavathi	BIPUC.	

All are hereby informed to attend the assigned tasks without fail.

Date: 08/10/2025

CC,
To,
(1) Individuals
(2) Seating arr. Committee
(3) Food Committee
(4) Mr. Puthuraj & Mr. Zaher Ahamed.
(5) all Principals.


PRINCIPAL